

Appendix 2

Composition and information of the product

The following must be stated for each product:

Trade name:	
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Product type:

(e.g., whiteboard pen, finger paint)

Is the product an office supply in monomaterial:      Yes ☐      No ☐

Are any dispensers, application parts or other parts sold together with the product:      Yes ☐      No ☐

If yes, please describe the part (type and materials):

Is refill offered for the product:      Yes ☐      No ☐

Is metal used in any parts of the product or in any other parts sold together with the product:      Yes ☐      No ☐

If yes, please describe the part(s) where metal is used:  
*(Metal may be used for springs, ink cartridges and tips for writing instruments, the tear-off part of a tape dispenser and small metal parts which make up less than 5% by weight of the product).*

Is the product marketed to children:      Yes ☐      No ☐

*(Meaning products where it is signalled either on the product itself, the product packaging or other product information, either in the form of text or design, that the product is for children).*

Are perfume, aromas or other fragrance substances (e.g. in the form of essential oils, plant oils and plant extracts) added to materials in the product?      Yes ☐      No ☐

State the type of chemical product(s) (e.g. ink, paint, graphite, glue etc.):	
Is the product sold with or without primary packaging:	

**Composition of each product:**

Description of material part (e.g. pen tip)	Material (e.g. PP)	Supplier (company name and country)	Is the material recycled or biobased?	Weight of material (g)	Wt-% of material in product	Is the material surface treated?

**Description of the manufacturing process for the product:**

Attach a description of the production process e.g. by a flow diagram.

**Suppliers of production processes:**

Production process (e.g. ink production)	Supplier (company name, production site and country)

**Applicant´s signature**

Place and date:	Company name:
Responsible person:	Signature of responsible person:
Telephone:	E-mail: